

September 13, 2022

Dear Homeowners,

My name is Joshua Moore, I would like to introduce myself as the new manager for the Spring Creek Saginaw HOA, inc. Moving forward I will be the point of contact for the homeowners and the Board of Directors. As the Association manager for your community, this letterhead contains my personal contact information. I can be reached by phone at (469) 697-7657 or by email at Joshua.Moore@goodwintx.com for after hour emergencies please call (214)-445-2711. I am very excited and proud to work with your community and look forward to building a longstanding relationship with you all. My direct supervisor is Jared Lacy and he can be reach at 214-445-2726 or Jared.Lacy@goodwintx.com.

For any additional questions or concerns I am including a quick contact guide. Our goal is to provide the fastest answers to all our owners, and we hope the guide below will assist in that process.

For questions regarding your violations (reporting or closing) please contact:

Customer Service:

For any questions you might have please contact out Customer Service team, if for any reason they are not able to assist they will involve your Community Manager

Telephone 1-855-289-6007 Email: info@goodwintx.com

Association Services:

Email: compliance@goodwintx.com

Telephone: 855-289-6007

Online: www.goodwintx.com, Select your association from the drop-down menu

For questions regarding resale packages and certificates please contact:

Resales:

Email: resales@goodwintx.com

Online: www.goodwintx.com, select "Order A Resale Certificate"

<u>For questions regarding ACC Approval, please submit the Request Architectural Approval through the community website:</u>

Online: www.goodwintx.com, Select your association from the drop-down menu, this will take you to the Townsquare App where you can upload your questions.

To submit an update regarding your mailing address, email or phone number please send the updated information to: Info@goodwintx.com

For any other concerns or questions that the above departments cannot address, please contact the property manager via their direct email or direct line which is conveniently located on the community website at:

<u>www.goodwintx.com</u>, type your email in the search bar(top-right), select Email next to the managers name on the home page.

Thank you,



Joshua Moore COMMUNITY ASSOCIATION MANAGER

Goodwin & Company

Direct Line
469-697-7657
Customer Service
1-855-289-6007
Joshua.Moore@Goodwintx.com
2425 N. Central Expressway., Ste 500
Richardson, TX 75080